



MEMORANDUM

TO: Executive Directors, Directors, and Campus Principals

CC: Superintendent of Schools

FROM: Paul Alex Briseno, Instructional Technology Administrator

RE: Acceptable Donated Equipment

DATE: November 3, 2011

The Technology Department has set the minimum standards on accepting donated equipment. Anything older than these standards will run too slowly, require too much updating and may not handle current District applications.

1. Only computer equipment (Desktops and Laptops) meeting the following minimum requirements will be accepted by South San Antonio ISD.
 - Must be fully operational IBM® compatible Personal Computer with at least an Intel Pentium 4 processor 3.0 gigahertz, 1 gigabyte MB of Memory, 160 Gig Hard drive, 16 MB of Video, 32x CD-drive, keyboard, mouse, 17" monitor, and all accessories.
 - Each computer must have a licensed Windows® XP (or above) operating system.
 - Non-functioning PC's, Macintosh's, AMD's, or any other brand processors will not be accepted.
2. Only Network Laser Printer equipment meeting the following minimum requirements will be accepted by South San Antonio ISD.
 - Print speed 15 ppm
 - Print resolution 600dpi x 600dpi
 - Pages/month 5,000
 - Print memory 8 MB
 - Networking Internal or USB connectivity directly to computer
 - Compatibility Microsoft Windows XP 32-bit; Mac® OS 9.1 and higher, Mac OS X 10.1, 10.2